Office of Accessibility
Instructor Verification Form

Notetakers:

- Fill out the below information on this form (name/course/instructor name). <u>Attach a copy of 1-2 pages of notes,</u> then provide the form to your instructor within the first two weeks of the assignment. Once the form is completed by the instructor, upload the form to STARS.

- Full payment is contingent upon receipt of completed form and attached notes <u>within two weeks of assignment</u>.

       Notetaker:

       Course Name and Number:

       Instructor:

Instructors:

- As part of the University's Accessibility process, it is critical that you as an expert in your field examine the notes provided by the notetaker to determine if the notes are representative of the subject matter and of a quality to adequately convey the subject matter.

- Thank you very much for your time and patience. Please contact the Office of Accessibility at (330) 972-7928 or access@uakron.edu with any questions.

I, _____, have examined the notes taken by the notetaker and have verified that

the notes are:

       representative of the material on which I have been lecturing and/or discussing and are of good quality.

       not representative of the material on which I have been lecturing and/or discussing and are not of good quality.

Signature of Instructor: _____   Date: